



Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

Lode Road, Bottisham

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MB2/mlc

April 2026

Dear Parent/Carer

Normandy Trip Information and Deadlines

I hope your child is excited about our upcoming trip to Normandy! I am writing with a list of key dates and tasks to be completed. Thank you to those who have completed the forms already requested.

Date	Action	Further information
17 April 2026	Complete the Medical, Dietary and Code of Conduct form	Y8 Normandy 2026 - MEDICAL QUESTIONNAIRE AND CODE OF CONDUCT- CONFIDENTIAL – Fill in form
17 April 2026	Submit passport details (this should be in already but here is the link FYI)	Y8 Normandy Trip July 2026 Passport Information – Fill in form
10 May 2026	Complete roomings preference form	Normandy Rooming Form – Fill in form
17 April 2026	Apply for GHIC	G/EHIC card online or by phone 0300 330 1350
03 June 2026	Attend Parent Information evening	6.00pm in the Evans Auditorium
30 Apr 2026	Deadline for final instalment	
06 July 2026	Trip departure	Early morning departure from Bus Bays
10 July 2026	Trip return	Late evening arrival at the Bus Bays

Medical and dietary needs form

Our hotel requires our dietary choices prior to our arrival. Please could these be made clear on the medical and dietary form. This includes allergies and foods to be avoided for religious reasons.

The school is required to ask parents of students participating in trips for details of medical conditions and of any medication required (including instructions on dosage/times). If



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students are bringing medication with them, it must be in the original packaging, complete with the prescribing label.

Students will not be permitted to participate in the trip if this form has not been received. It is the parent's responsibility to ensure this form has been completed by the deadline of 17 April 2026.

Passports and GHIC

Please could I remind you that your child will require their own individual, valid passport. **This passport must be valid for at least 3 months after the return date of 10 July 2025.**

Please note that the school will be not liable, and no refund will be made, if your child is unable to travel because they do not have a valid passport on departure. If you haven't already done so, please confirm your child's details as they appear on their passport when you are able by clicking on this link:

[Y8 Normandy 2026 - MEDICAL QUESTIONNAIRE AND CODE OF CONDUCT- CONFIDENTIAL – Fill in form](#)

Your child will also require their own Global or European Health Insurance Card (GHIC / EHIC). This entitles you to reduced cost, sometimes free, medical treatment when travelling in Europe. You can apply for the GHIC card online, by phone 0300 330 1350, or by post (forms are available at most post offices). These cards are free of charge, and you do not need to pay anyone for the service of applying for a card. **Passports and GHIC / EHIC cards will not be collected in advance of the trip but must be presented to the trip leader on our day of departure.**

If your child does not have a UK passport it is very important that you check whether you will need a visa to enter France but also to come back into the UK. The school cannot be held responsible for the student's visa requirements.

Rooming preferences

We would like to offer the opportunity for students to put forward the names of other students with whom they would like to share a room. Whilst, due to the number of students going and the sizes of the rooms provided, we cannot promise anything, we will take this information into account as much as possible when allocating rooms.

Please complete the form at the following link to provide these preferences:

[Normandy Rooming Form – Fill in form](#)

Information evening – Wednesday 03 June 2026

I will be holding an information evening in the Evans Auditorium. This will be the opportunity to obtain important information about our trip, including confirmed details about the itinerary and to be able to ask any questions or discuss individual student needs. I look forward to seeing you all there.



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Yours sincerely,

Miss M Boldero
Trip Lead