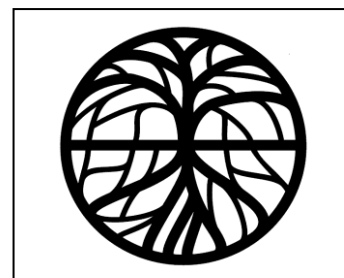


**Bottisham Village College
Governing Body Meeting Minutes**



08th May 2024 at 6.00pm at the college

Governors Present: Andy Barrett (ABa)
 Chris Childs (CC) Chair
 Ben Kingsley (BK)
 Tina Lawton (TL)
 Richard Morgan (RM)
 Jenny Rankine (JR)
 Jerry Semple (JS)
 Sime Serge (SS) attended remotely
 Alan Sharp (AS)
 Ali White (AW)

Apologies: Alison Brolly (ABr)
 Neil Winkcup (NW)

In Attendance: Ed Compton (EC)
 Dominic Fullman (DF)
 Stuart Hales (SH) Clerk

	ITEM	ACTION
1.	Apologies	
	Apologies were received from ABr and NW which were accepted by governors.	
2.	Declarations of Interest	
	There were no declarations for any item on the agenda.	
3.	Minutes of Last Meeting (19.03.24) and Matters Arising	
	All governors had read the previously circulated minutes. The acceptance of the minutes as a true record of the 19 th March meeting were agreed by governors. Item 3 – It was agreed to carry over the action for ABr, AS and CC to confirm they had read safeguarding documentation by completing the LGB Tracker. Action: ABr, AS and CC to confirm they had read safeguarding documentation by completing the LGB Tracker Item 3 – It was agreed to carry over the action for AS to complete a report from his visit on careers, to the LGB on 04 July. Action: AS to prepare report from visit on careers Item 5 – AW to liaise with JR ref. developing careers fair? Item 5 – It was agreed the Yr10 and 11 data update would be taken to the LGB on 04 July. Action: Yr10 and 11 data update to be taken to LGB on 04.07.24	ABr,AS CC AS EC,SH

	<p>Item 7 – It was agreed a summary from a survey of parents of PA students would be taken to the LGB on 04 July.</p> <p>Action: Summary from survey of parents of PA students to be taken to LGB 04.07.24</p> <p>Item 8 – It was agreed actions from the parental and staff workload surveys would be taken to the LGB on 04 July.</p> <p>Post Meeting Note: JR to upload actions from parental and staff workload surveys to 04.07.24 LGB folder to allow governors to raise any questions</p> <p>It was agreed all other actions had been completed.</p>	<p>DF,SH</p> <p>JR</p>
4.	Chairs Report	
	<p>Careers Visit – AS proceeded to give a verbal update from his meeting with the careers lead in January. (He would distribute the report from his visit – (see action from Item 3)</p> <p>A governor queried if the college was looking to develop and expand on particular areas within its careers fairs? It was noted the college already had links with a range of companies in the Cambridge area but would seek to widen opportunities for the building trades.</p> <p>A governor noted she had links with Marshalls in Cambridge and JR advised the college had access to the Unifrog platform and governors would be welcome to suggest further career opportunities linked to their own workplace if appropriate.</p> <p>A governor noted Marshalls were developing a relationship with Cambridge Regional College to allow local building professionals to become qualified teachers to allow the college to increase its teaching capacity.</p> <p>A governor noted due to central government funding constraints there would be a decline in the range of post-16 opportunities with a greater emphasis on apprenticeships and learning whilst in employment.</p> <p>HR and Management of SCR Visit – A separate link governor report dated 31.01.24 was distributed prior to the meeting.</p> <p>There would be a trust inclusion link meeting 10 June, a safeguarding link meeting on 19 June and an Anglian Governance Forum on 11 July.</p>	
5.	Ofsted Inspection, feedback and next steps/ Possible Risks Associated with Ofsted Report	
	<u>Refer to separate confidential minutes dated 08 May 2024 for this item</u>	
6.	Link Governor Roles	
	<p>A separate document titled 'Link Governor Roles 05.05.24' was distributed prior to the meeting. It was agreed to discuss this further at the LGB on 04 July.</p> <p>Action: Link governor roles to be taken to LGB on 04.07.24</p>	<p>ABr,AS, SH</p>
7.	Principals Report	
	To allow for a full discussion on Item 5 and for the meeting to finish on time, this item was not discussed.	
8.	Date time and venue of next meeting	

	LGB6 – Thursday 04 July 2024 at 6.00pm	
	Meeting closed at 7.30pm	

Action Log			
ITEM	ACTION	DEADLINE	RESPONSIBILITY
3.	ABr, AS and CC to confirm they had read safeguarding documentation by completing the LGB Tracker	15.05.24	ABa,AS,CC
3.	AS to prepare report from visit on careers	15.05.24	AS
3.	Yr10 and 11 data update to be taken to LGB on 04.07.24	27.06.24	EC,SH
3.	Summary from survey of parents of PA students to be taken to LGB 04.07.24	27.06.24	DF,SH
3.	JR to upload actions from parental and staff workload surveys to 04.07.24 LGB folder to allow governors to raise any questions	27.06.24	JR
6.	Link governor roles to be taken to LGB on 04.07.24	27.06.24	ABr,AS,SH