



# Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

Lode Road, Bottisham  
Cambridge CB25 9DL  
Tel: 01223 811250  
[www.bottishamvc.org](http://www.bottishamvc.org)  
[enquiries@bottishamvc.org](mailto:enquiries@bottishamvc.org)



MB2/bg

March 2024

Dear Parent/Carer

## Year 8 Activities Week 8 – 12 July 2024: In school programme

Summary of Actions	Deadline
Make an initial deposit of £16.00 on WisePay	29 Mar 2024
Complete payment of £49.20 towards daytrips in instalments on Wisepay	31 May 2024
Indicate on Wisepay whether your child is eligible for a free school meal and you would like the school to provide a packed lunch for them (if applicable)	31 May 2024
Apply for financial assistance, if applicable. Contact <a href="mailto:trips@bottishamvc.org">trips@bottishamvc.org</a>	29 March 2024
Inform us of any changes to emergency contact details and medical information. Contact <a href="mailto:studentdata@bottishamvc.org">studentdata@bottishamvc.org</a>	31 May 2024

We are delighted to be writing to you with details for Activities week, which takes place Monday 8 to Friday 12 July 2024.

During this week, your child will be taking part in a Festival of Culture based at school. Students will be split into groups and undertake a carousel of enrichment activities which will enable them to foster friendship, teamwork, to be creative and to develop their outdoor survival skills with experiences beyond their normal curriculum. Students will be advised which group they are in at the start of Activities Week.

Within the programme, students will have the opportunity to attend two different day trips.

We will be visiting Bushcraft Outdoor Adventure Activity centre in Thetford. Here students will be given the opportunity to take part in the following workshops: team building, fire craft and den building.

In addition, on a different day, we will be visiting Cambridge. Here students will receive a historical tour of Kings College and partake in tenpin bowling at Cambridge Leisure Park.

Both trips will be leaving school at 8.45am and returning before the end of the school day at 3.05pm, in time for school buses home.

**We are assuming that you give permission for your child to go out on these day trips unless we hear otherwise. Please note that in the unlikely event that your child requires hospital treatment during the trip, it may be necessary to transport them there using a staff member's personal motor vehicle. It may also be necessary to share their medical details with third parties.**



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Please be aware we will use the standard information currently held on the school's data base to access emergency contact details and medical information if required whilst out on the day trip. If this information needs updating, please contact [studentdata@bottishamvc.org](mailto:studentdata@bottishamvc.org)

During the week school uniform is not required, other than for the Cambridge trip where we need to be able to identify students quickly. Students will need to bring their trainers and wear appropriate clothing for sports activities. Break and lunchtimes may be slightly different to the normal school day. Food service will continue to be provided by the school's catering team. Further information will be sent out closer to the time. Day trip packed lunches will be provided for students who receive free school meal funding.

## What you need to do next

We would ask for a contribution of **£49.20** to cover the cost of the trips to Thetford and Cambridge. This can be paid via Wisepay in the following instalments:

- **An initial non-refundable contribution of £16.00 is payable by 29 March 2024.**
- **Second instalment of £16.00 is payable by 30 April 2024**
- **Final instalment of £17.20 is payable by 31 May 2024**

**If your child is in receipt of free school meals and/or pupil premium entitlements, you are entitled to some financial assistance. Please do not hesitate to contact us at [trips@bottishamvc.org](mailto:trips@bottishamvc.org) in writing in the first instance, by 29 March 2024 to ascertain what support is available. Please note it is important that you request the financial assistance by this due date as it may not be available at a later date.**

If we have not received sufficient contributions by the closing date of 31 May 2024, we will have to cancel some/all these activities.

If the behaviour of a student becomes a cause for concern at any stage prior to the commencement of a visit or activity, the school reserves the right to withdraw the student from the event and refund any payments received.

We are looking forward to another fun-filled Activities Week!

Yours sincerely,

**Mr Blewitt**

**Head of Learning, Year 8**