



Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

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AG/bg

February 2024

Dear Parents/Carers

Reception Leader Role

Summary of action(s) required	Dates
For Information	N/A

At Bottisham Village College we want our students to be leaders who contribute to the successful flourishing of the school community. We also want them to experience challenges outside the classroom setting. By doing so, our students show and develop skills that would otherwise not be apparent to either them or the school.

Bearing this in mind, we have decided to ask all Year 8 students to act as student runners at least once in the year, supporting the day-to-day work of our student reception team.

This means that each student will spend at least one 100 minutes lesson during the year, paired with another member of their form, based at student reception, engaged on a variety of tasks such as delivering important messages and items to lessons. Students will be challenged to be polite, confident, and organised. Students will complete appropriate curriculum tasks during any down time and will be asked to reflect on their session at the end of it. The year group will be briefed beforehand about this role in assembly and/or form time.

We have run a scheme similar to this in the past at the college, and many other local schools do so too. We understand that some parents might have concerns about their child missing learning time; if this is the case then do, please email bgreig@bottishamvc.org to opt your child out.

We look forward to the successful running of this scheme, which will start week beginning **11 March**.

Yours sincerely,

Mr A Gee
Assistant Principal