

Contents		
Page 5	English Language	
Page 7	Religious Studies	
Page 8	History	
Page 9	Geography	
Page 10	Spanish	
Page 11	Music	
Page 12	Science	
Page 14	French	
Page 15	German	
Page 16	Business Studies	

Exams Guidance

Be on time for exams

- arrive at least 15 minutes before the timetabled exam start time.





Phones & all watches must be switched off/removed and handed in or put in bags. If a candidate is found with a phone or watch in their possession during a real exam they may be disqualified and not given a grade for the paper.

It is important to enter the exam room in silence. You must not talk to other students until after the exam is finished, papers have been collected and vou have left the room.



Students with Access

Arrangements (other than extra time, in which case they will generally be in the main venue) should meet outside the library before their exam where they will meet with invigilators and teaching assistants and taken to the room in which they will be sitting their exam.

Water can be taken into the exam room so long as it is in a transparent bottle with any labels removed.



It is the student's responsibility to bring the correct equipment to exams. You will need a clear pencil case, black pens, pencils, rubber, ruler and maths equipment – calculator (the back of the calculator must be removed and the calculator memory cleared), protractor and compass.





Students should return to their lessons as soon as the exam is over.

Mock Exam Timetable

	English Language	8:50-10:35 (11:01)
Monday 18 March		13:15-14:45 (15:08)/13:30-
	Spanish Listening & Reading/RS	14:20 (14:33)
		8:50-10:05/10:35
Tuesday 19 March	Biology Combined/Separate	(10:24/11:01)
	German Listening & Reading	13:15-14:45 (15:08)
Wednesday 20	History	8:50-10:05 (10:24)
March	French Listening & Reading	13:15-14:45 (<mark>15:08</mark>)
		8:50-10:05/10:35
Thursday 21 March	Chemistry Combined/Separate	(10:24/11:01)
	Music	13:30-14:30 (14:45)
		8:50-10:05/10:35
Friday 22 March	Physics Combined/Separate	(10:24/11:01)
	Business	13:30-14:20 (14:33)
Monday 25 March	Geography	8:50-9:35 (9:47)

English Language

What will the English mock look like?

Name of paper: AQA: Explorations in Creative Reading and Writing

Length of paper: 1 hours 45 minutes in total

Suggested timings: Section A (reading): 45mins + 15 minutes reading time (40 marks)

Section B (writing): 45mins (40 marks)

Section A Reading

Question 1: 4/5mins

Things to remember on this question:

- 1. read the question carefully and answer in full sentences;
- 2. only refer to the specific section of the text in the question;
- 3. get your four points down, get the four marks in the bag and then move on.

Question 2: 10/12 mins

Things to remember for this question:

- 1. focus on analysing the effects of the writer's choice of language;
- 2. use accurate subject terminology by identifying specific language techniques; and
- 3. cover three points with excellent quotations.

Question 3: 10/12 mins

Things to remember for this question:

- 1. focus on analysing the effects of the writer's choice of structure;
- 2. use accurate subject terminology by identifying specific language techniques; and
- 3. cover beginning, middle and end points with excellent quotations.

Top Tip: Do not analyse language in this question - you won't get any marks for talking about language in question 3.

Question 4: 16-20 mins

Things to remember for this question:

- 1. identify language and structural features;
- 2. use quotations from the text to demonstrate these features;
- 3. analyse how the quotation proves your point;
- 4. evaluate how successfully this achieves the effect from the question;
- 5. focus on the specifics of the question; and
- 6. provide your own clear opinion of how far you agree with the statement in the question.

Top tip—remember to refer to the effects on the reader. What do they think about what they're reading. Think about what your opinion is, explain it and back it up with evidence.

Section B Writing Question 5: 45 mins

Things to remember for this question:

- match your style of writing to the purpose and audience of the task;
- 2. leave the full 45 minutes to complete the task fully; and
- 3. use ambitious vocabulary, language and structural features when writing your description/narrative and really show the examiner what you can do;
- 4. use a variety of paragraph lengths;
- 5. read through at the end.

Top tip – spend 5 minutes planning your answer. Write a simple bullet point list planning each of your paragraphs. Make a note of any interesting language technique ideas that spring to mind. This will really help make the most of your writing time.

What will I need in the mock?

Black pen

Highlighter

English Language (continued)

What exam advice should I remember when writing my answers?

- Your exercise book is the best source of information, assuming all the work is completed.
- GCSE English Language & Literature AQA Revision Guide & Exam Practice Book.
- Achieve the Highest Grades for the 9-1 Course inc free revision app (Scholastic GCSE Grades 9-1 Revision & Practice) ISBN: 978-1407169163.
- The revision guide can be purchased on Amazon
- You will be sent via your Google Classroom folder:
 - ⇒ A revision booklet that contains model answers and mark schemes as well as material for you to practice.
 - ⇒ PIXL videos to watch for question 2, 3 and 4.

Also remember to:

• Watch videos on YouTube by Mr Bruff

What exam advice should I remember when writing my answers?

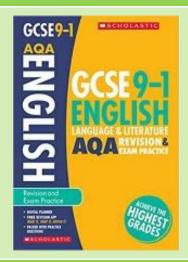
Use subject specific vocabulary whenever possible.

- · Use the number of marks available to direct you in how much to write.
- · Use paragraphs to separate your points. So, an 8-mark question would require 3 points, a 20-mark question 4 points one in each paragraph. Remember to make your point, explain your point and use the evidence from the stimulus (signpost this) in every paragraph (PEEZL). Alternatively, What, How and Why.
- · Use a range of analytical verbs such as: suggests, highlights, evokes, implies, demonstrates, exemplifies
- · In analysis answers, use PEEZL and make sure you discuss the intended meaning of the writer
- · Allocate the correct time to each question.

Key Subject Terminology		
Language Features	metaphor, repetition, simile, hyperbole, alliteration, personification, onomatopoeia, rhetorical question, rule of three, sensory imagery.	
Word Types	verb, noun, adverb, adjective, pronoun, connectives.	
Sentence Forms	One-word sentence, simple sentence, compound sentence, complex sentence, embedded clause.	

	Active verb	s for writing ab	out texts	
Advises	Criticises	Exemplifies	Implies	Recognises
Affects	Deepens	Exhibits	Indicates	Refers
Alludes to	Denotes	Expands	Informs	Reinforces
Amplifies	Depicts	Explains	Intensifies	Reiterates
Argues	Describes	Explores	Introduces	Relates
Articulates	Determines	Exposes	Juxtaposes	Remarks
Builds	Demonstrates	Expresses	Manifests	Represents
Clarifies	Displays	Forces	Means	Reveals
Compels	Echoes	Foreshadows	Mentions	Shows
Confirms	Embodies	Foretells	Narrates	Signifies
Connotes	Emphasises	Forms	Perceives	Symbolises
Considers	Encourages	Highlights	Personifies	Suggests
Constructs	Establishes	Heightens	Persuades	Supports
Contradicts	Evokes	Hints	Portrays	Tells
Conveys	Exaggerates	Illustrates	Presents	Typifies
Creates	Examines	Impacts	Promotes	Underlines

ADDING - Additional supporting information to a claim	SEQUENCING - Showing the order of events or claims	ILLUSTRATING - Citing direct evidence or examples	CAUSE and EFFECT - Linking events together
And Also As well as Moreover Too Furthermore Additionally	First (ly), second (ly), third(ly) Finally Next Meanwhile Following Subsequently	For example Such as For instance In the case of As revealed by Illustrated by As shown by	Because So Therefore Thus Consequently Hence
COMPARING - Showing similarities	QUALIFYING - Limit, specify, or modify	CONTRASTING - Showing differences	EMPHASIZING - Draw attention to a main idea/ claim/evidence
Similarly Likewise As with Like Equally In the same way As compared to	But However Although Unless Except Apart from As long as If	Whereas Instead Alternatively Unlike Otherwise On the other hand Conversely	Above all In particular Especially Significantly Indeed Notably



Religious Studies

How is Religious Studies examined?

Year 10 students will be covering Sikh Beliefs and Teachings and Religion and Life – 50 Minutes

What content will be covered in the March mock?

Sikh Beliefs: Mool Mantra, God as the Creator, Virtues/Barriers, 5 K's, Karma, Reincarnation and Mukti, Sewa and Sangat.

Religion and Life: Creation of the world and humanity, Environment, Abortion, Euthanasia, Animal Testing, Death and the Afterlife.

Where can I go to revise?

- Exercise books,
- Google Classroom,
- BBC bitesize webpages
- Seneca (Religion and Life)

What equipment do I need to bring?

- Black Pen
- Highlighter

Any specific revision or examination tips for Religious Studies

Reading the question carefully

Answer all parts of the question (if the question uses the word important then you will need to use the word important too)

Writing enough for the marks needed

Use of scripture when if it is needed.

Answering every question within every topic

Need to avoid using generalised language and making your points too general.

What is the revision list?

Planning your revision

Sikh Beliefs and Teachings	Religion and Life
Mool Mantra	Environment
Teachings about God (i.e God the Creator)	The use of animals
The 5 virtues	
	Dominion vs Stewardship
The 5 barriers	Creation of the world
Gurmukh	Creation of humanity
Manmukh	Abortion
Karma	Euthanasia
Reincarnation	Death and the Afterlife
Mukti	
Equality	
The 5 K's	
Sangat	
Sewa	
The Gurus	

26/2/24	Religion and Life
	revision
4/3/24	Sikh Beliefs and
	Teachings
11/3/24	Review Scripture
	and Practice Ques-
	tions
18/3/24	Mock Exams
	Begin

History

How is History examined?

1 hour 15 minute written exam

What content will be covered in the March mock?

Paper 1: Medicine in Britain, c1250 – present and The British sector of the Western Front 1914-1918: Injuries, treatment and the trenches

Where can I go to revise?

- Students have been provided with a revision booklet with guidance and tasks to complete
- History revision website: https://bvchistorygcse.wordpress.com/

What equipment do I need to bring?

- Black Pen
- Highlighter

Any specific revision or examination tips for History

See revision booklet handed out by class teacher

Geography

What will the Geography mock look like?

This mock exam will cover the two main section in Paper 1.

Unit 1: The challenge of Natural hazards. This will cover the topics of Natural hazards, Tectonic hazards, Weather hazards and Climate change.

Unit 2: The living world. This will cover the topics of Ecosystems, Tropical rainforest and Hot deserts.

The paper will consist of questions ranging from multiple choice to extended 9 mark questions (12 marks when SPaG marks are added in)

Where can I go to revise?

Your old exercise book should contain a wealth of information regarding Unit 1 content, which you have been covering this year.

The Hodder AQA revision guide provides a very good, detailed overview of the key ideas for each topic from Unit 1, including revision activities and short tests to check your understanding.

Your Class charts page from this year contains a folder called 'Unit 1 revision' in which you can find a wide range of resources to support your revision, including: specification overviews; knowledge organisers; a case study overview sheet; and revision activities.

Seneca has a wealth of knowledge testing questions. This should be a regular part of your revision where you check your understanding of key content from different topics. You can choose to work your way through the course by reviewing Unit 1 content (Geography: AQA GCSE) or by undertaking practice knowledge recall questions (Geography: AQA GCSE – Standardised Assessments). We recommend you use both.

What equipment do I need to bring?

Standard exam equipment: black/blue pen; ruler; pencil; rubber; calculator

What is the revision list?

Section A: The challenges of natural hazards

- -Natural Hazards
- -Tectonic Hazards
- -Weather Hazards
- -Climate Change

Section B The Living World

- -Ecosystems
- -Tropical Rainforests
- -Hot Deserts

What else can I do to prepare for the mock?

Practice, practice, practice!

It is vital that you practice using the information that you are revising, not just looking over it. To that end, carrying out practice questions (available from a range of the sources listed above) is incredibly useful, as is making case study flash cards.

How can I plan my revision?

Use the topic overview self-assessment documents (available on your class charts page) to check which areas of the Unit you are confident with and which areas are the ones that you need to revise more. Once you have identified those key areas, start your revision by focusing on those topics.

- Plan your geography revision to take place in short bursts at regular intervals. Instead of dedicating a whole evening to geography, split it up over a number of evenings (e.g. it is more effective to do 4 half hour geography revision sessions over four days than one 2 hour session).
- Always start a revision session by doing a quick re-cap of what you covered in the previous revision session to see what you can remember short quizzes like those on Seneca are incredibly helpful for this.

Spanish

What content will be covered in the March mock?

You will complete a Reading and Listening paper as part of the mock cycle, and a Writing paper in class shortly afterwards.

The Reading paper for Higher and Foundation consists of:

Section A: Questions & Answers in English Section B: Questions & Answers in Spanish Section C: A translation into English

The Listening paper for Higher and Foundation consists of:

Section A: Questions & Answers in English Section B: Questions & Answers in Spanish

Where can I go to revise?

- Knowledge Organisers. All of these are in your exercise book and Google Classroom.
- The revision guide: https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Guide/dp/1292131446/ref=sr_1_1?
 crid=21E5L3GQP456N&keywords=Pearson+REVISE+AQA+GCSE+Spanish+Revision+Guide+inc+online+edition&qid=1675182549&s=books&sprefix=pearson+revise+aqa+gcse+spanish+revision+guide+inc+online+edition+%2Cstripbooks%2C75&sr=1-1
- The revision workbook: https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook/dp/1292131411/ref=sr_1_3?
 https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook/dp/1292131411/ref=sr_1_3?
 https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook/dp/1292131411/ref=sr_1_3?
 https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16"
 https://www.amazon.co.uk/Revise-GCSE-Spanish-Revision-Workbook&qid=16">https://www.amazon.co.uk/Revis
- Quizlet. Flashcard sets for all the topics we have studied so far are on our group page. You can make your own sets of vocabulary items you particularly need to learn.

What equipment do I need to bring?

- Black Pen
- Highlighter

Any specific revision or examination tips for Spanish

Revise the content of the Knowledge Organisers and Parallel Texts for year 9 and year 10 would be an
excellent place to start. Family and Friends, Free time, Holidays and School

What exam advice should I remember when writing my answers?

For Reading and Listening, never leave a blank space
Learn your question words and use these to help you with section B in Reading and Listening
Watch out for common traps: use of negatives, switching tense and talking about other people.

Music

How is Music examined?

This exam will be a shortened listening paper. Students will be played extracts from the areas of study and respond to questions describing and analysing the music.

What content will be covered in the March mock?

This exam will cover music from the Baroque period, film and game music, and extracts from popular music.

Where can I go to revise?

• All revision materials will be on the content library on One Note

What equipment do I need to bring?

- Black Pen
- Pencil
- Highlighter

Any specific revision or examination tips for Music

- Don't panic! It's very easy to get bamboozled by the complexity of a new piece of music
- Use subject specific vocabulary whenever possible
- Remember the elements (MAD T SHIRTT)
- Look for the simplest way to answer the question using simple describing terms such as fast/slow, ascending/descending, loud/quiet, homophonic/polyphonic, etc.
- Read through the questions before you hear them. Identify key words and underline them.
- Don't forget to state the obvious!

Science

What does assessment look in GCSE Science

At the end of year 11 all students will be assessed in two exams for each of Biology, Chemistry, and Physics (six exams in total). Each science has a paper 1 and paper 2: Year 10 are currently studying paper 1 content in all sciences.

Combined science—Each exam will be 1 hour 15 minutes long (worth 70 marks). The exam board will use scores across all six exams together to give a double grade for science.

Separate science—Each exam will be 1 hour 45 minutes long (worth 100 marks). Each science will be awarded a GCSE grade based on the two exams for that subject.

What the year 10 March mocks will look like

At this point in the year classes have not been able to cover all paper 1 content, so the first mock exam will not be a full paper.

In March students will complete the following:

Separate Sciences: A full paper 1 for each of Biology, Chemistry and Physics.

Combined Science: A shortened paper 1 for each of Biology, Chemistry and Physics, covering content studied so far. The remainder of the paper will be taken upon completion of the rest of the paper 1 content.

What will I need in the mock?

- Black pen
- A ruler
- A protractor
- A calculator (preferably a scientific calculator)
- Desirable: pencil, rubber

Where can I go to revise?

Revision Guides

Combined Science

AQA Biology for GCSE Combined Science: Trilogy Revision Guide. ISBN 978-0-19-835930-2 AQA Chemistry for GCSE Combined Science: Trilogy Revision Guide. ISBN 978-0-19-835931-9 AQA Physics for GCSE Combined Science: Trilogy Revision Guide. ISBN 978-0-19-835932-6

Separate Science

AQA Biology Revision Guide: ISBN: 978-0-19-835940-1 AQA Chemistry Revision Guide: ISBN: 978-0-19-835941-8 AQA Physics Revision Guide: ISBN: 978-0-19-835942-5

Google Classroom

There is a post on Google Classroom that contains a link to the Bottisham science revision website, which contains lots of information including:

- Links to the freesciencelessons and Cognito videos
- Seneca Learning and Kerboodle
- A link for the required practical simulator and the Malmesbury Science videos of these practicals
- Quiz based recall resources

The website can be accessed directly here: https://sites.google.com/bottishamvc.org/bvcscience/home

This link will also be posted to Google Classroom. From here you view the full learning journey in science, and access knowledge organisers and revision resources (for resources use the "Year 10 and 11" drop down menu in the top right.

Seneca Learning

Go to www.senecalearning.com select login and then 'Continue with Google' use your school email address and password. Once logged in you will find all your timetabled classes and any assignments your teacher has set.

Science (continued)

What is the Revision list for March?

Biology	Chemistry	Physics
Cell Biology	Atomic Structure and the Periodic Table	Energy
Organisation	Bonding, Structure and Properties of	Electricity
Infection and Response	Matter	Particle Model of Matter
Bioenergetics (Separate	Quantitative Chemistry	Atomic Structure (Separate
Sciences only)	Chemical Changes	Sciences only)

What else can I do to prepare for the mock?

- Use revision material/cards/mind maps you have previously created for Deep Dive Assessments.
- Practice questions from the pack of questions posted on Google Classroom.

What exam advice should I remember when writing my answers?

- Use subject specific vocabulary whenever possible.
- Use the number of marks available to direct you in how much to write.
- If you get stuck on a question leave it and come back to it later.
- Check the information in a six mark question to make sure you answer all of it.

What command words will I encounter?

- Identify name or express in clear terms.
- **Calculate** use the numbers given in the question to work out the answer.
- **Describe** recall some facts, events or a process in an accurate way.
- **Explain** state reasons for something happening.
- **Evaluate** use the information supplied, and you own knowledge, to consider evidence for and against when making a judgement.
- Suggest apply knowledge you already have to a new situation.

How can I plan my revision?

Try to revise a small topic at a time by breaking up your revision into manageable short sessions.

Work out how many topics you need to cover each week to make sure you have practiced everything before the exams.

French

What content will be covered in the March mock?

You will complete a Reading and Listening paper as part of the mock cycle, and a Writing paper in class shortly afterwards.

The Reading paper for Higher and Foundation consists of:

Section A: Questions & Answers in English Section B: Questions & Answers in French Section C: A translation into English

The Listening paper for Higher and Foundation consists of:

Section A: Questions & Answers in English Section B: Questions & Answers in French

Where can I go to revise?

- Knowledge Organisers. All of these are in your exercise book and Google Classroom.
- The revision guide: https://www.amazon.co.uk/Revise-GCSE-French-Revision-Guide/dp/129213142X
- The revision workbook: https://www.amazon.co.uk/Revise-GCSE-French-Revision-Workbook/dp/1292131357
- Quizlet. Flashcard sets for all the topics we have studied so far are on our group page. You can make your own sets of vocabulary items you particularly need to learn.

What equipment do I need to bring?

- Black Pen
- Highlighter

Any specific revision or examination tips for French?

Revise The content of the Knowledge Organisers and Parallel Texts would be an excellent place to start. Revise Year 9 Content and Year 10- all modules so far.

What else can I do to prepare for the mock?

Look at example papers and questions available on the AQA webpage.

What exam advice should I remember when writing my answers?

For Reading and Listening, never leave a blank space

Learn your question words and use these to help you with section B in Reading and Listening Watch out for common traps: use of negatives, switching tense and talking about other people

German

How German is examined

In the final GCSE German exam in year 11, you will be assessed in four areas: Listening, Speaking, Reading & Writing.

What content will be covered in the March mock?

You will complete a Reading and Listening paper as part of the mock cycle.

The Reading paper consists of:

Section A: Questions & Answers in English Section B: Questions & Answers in German Section C: A translation into English

The Listening paper consists of:

Section A: Questions & Answers in English Section B: Questions & Answers in German

Where can I go to revise?

Revise content from your Knowledge Organisers & from Quizlet. Do vocab learning daily.

Here is your one-stop shop for all your revision:

https://padlet.com/smidgley3/year-10-german-revision-documents-qgf1soipa7jcngaz

What equipment do I need to bring?

- Black Pen
- Highlighter

Any specific revision or examination tips for German

Revise all of the content covered from year 9 and year 10:

Local Area, Holidays, Food & Eating Out, Music, TV, Film, Healthy Lifestyle & Sports and My School (subjects, teachers, school facilities, school day)

The content of the Knowledge Organisers and Parallel Texts would be an excellent place to start.

What exam advice should I remember when writing my answers?

Never leave a blank space

Learn your question words and use these to help you with section B in Reading and Listening Watch out for common traps: use of negatives, switching tense and talk

Business Studies

How is Business Studies examined?

The mock will cover the core topics of 'Businesses in the Real World', 'Influences on Businesses' and 'Operations' The mock will last 50 minutes.

What content will be covered in the March mock?

Mr Burgess's classes will complete the topics Businesses in the Real World and Influences on Businesses (3 classes)

Mrs Derbyshire's classes will complete the topics Businesses in the Real World and Operations (2 classes)

Where can I go to revise?

- Your exercise books, Google Classroom, BBC Bitesize and Seneca
- The CGP Revision Guide

What equipment do I need to bring?

- Black Pen
- Highlighter
- Calculator

Any specific revision or examination tips for Business Studies

Use subject specific vocabulary whenever possible.

Use the number of marks available to direct you in how much to write.

Use paragraphs to separate your points. So a 4 mark question would probably require 2 points, one in each paragraph. Remember to make your Point, Explain your point and use the Evidence from the stimulus in every both paragraphs (PEE).

You must refer to the stimulus in extended writing answers – particular attention to 6 marks and 9 marks.

In explain answers, BLT – making sure your answers make all the stepping stones to the answers. Use words like because, therefore, this means that etc. to link your ideas together.

In analysis answers, as with explain question but remember to relate to the impact on the business specifically.

What is the revision list?

I	Business in the Real World	Influences on Business
I	The purpose of business	ICT and its influence on business
	Reasons for starting a business	Ethics and its influence on business
	Functions and types of business	Environmental influences on business
	Enterprise and Entrepreneurship	Interest rates and their influence on
	The dynamic nature of business	business
	Business ownership: sole traders	Level of employment
	Business ownership: partnerships	Consumer spending
	Business ownership: Ltds and plcs	Globalisation
	Aims and objectives of small and	Exchange rates
	large businesses	Employment law
	Stakeholders	Health and safety law
	Business location	Consumer protection law
	Business planning	Competitive markets
	Business Expansion	Risks and certainty
	Economies of Scale	

Operations:

- Methods of production
- Job production
- Flow Production
- Advantages and Disadvantages of Job and Flow Production
- Efficiency
- Lean Production
- Just In Time production
- Kaizen
- Procurement Just in time stock control and just in case stock control
- Working with suppliers
- The supply chain
- Choice of suppliers
- Quality control
- Total Quality Management (TQM)
- Good Customer Service
- Use of ICT to help businesses

Notes

