



Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

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DFU/bg

December 2023

Dear Parent/Carer

Early Dismissal on the Last Day of Term

As we approach the end of the term, I would like to remind you of the end of term arrangements. On the last day of this term, we will be dismissing students early at 1.30pm, rather than our usual time of 3.10pm.

It is important to note that, following the early dismissal at 1.30pm, the responsibility for safeguarding children will transfer from the school to parents and carers. We understand that this might pose a challenge for some families, and I want to assure you that we are here to support you in this matter.

If you are unable to accommodate this change and require your child to stay in school until our usual dismissal time at 3.10pm, we have arranged for the library to be available as a supervised space. Your child will be cared for and can engage in quiet reading or study during this time.

To make use of this provision, please inform us of your child's need to stay until 3.10pm by emailing your confirmation to enquiries@bottishamvc.org. We kindly request that you do this at your earliest convenience to assist us in planning accordingly.

We appreciate your understanding and cooperation in this matter. If you have any questions or concerns regarding this change, please feel free to contact us.

Thank you for your continued support. Wishing you and your families a restful and enjoyable break.

Yours sincerely,

Mr D Fullman
Deputy Principal