



Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

Lode Road, Bottisham
Cambridge CB25 9DL
Tel: 01223 811250
www.bottishamvc.org
enquiries@bottishamvc.org



RWA/bg

November 2023

Dear Parent/Carer

Duke of Edinburgh Bronze Award (2023-24) Launch

Summary of Actions	Deadline
Submit online enrolment form accessed here - https://forms.office.com/e/MCFBt9spQq	20 November
AND	
Pay initial non-refundable enrolment fee of £25.50 on WisePay	20 November
AND	
For information only, the total cost of the award will be approximately £100 (actual cost subject to number of participants)	
Attend Parents Information Evening at 6.00pm in Evans Auditorium	9 November
Apply for financial assistance (if applicable)	13 November

I am writing to inform you about the Duke of Edinburgh Award, which we launched before half-term with year 9.

This long-established award represents a fantastic opportunity for young people to develop skills and gain experiences that develop them as people. These skills and experiences are valued by post-16 centres, universities, and employers. Students who take part in the award show that they have a commitment to serving the communities in which they live and work.

The award is split into four parts; three service elements, which students must complete independently, and an expedition section, which is completed as part of a team. The service elements are categorised into three areas: Volunteering, Skill, and Physical activities; two of these sections need to be completed for three months and the other section for six months. It will be up to the student to choose which activities and timeframes they commit to for each section.

For more information about the award, please see the DofE website here:

<https://www.dofe.org/do/what/>



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As part of the Bronze DofE Award, students are also required to attend training weekends as well as an assessed expedition on the following dates:

- **Account set up session: 29 November 2023**
- **Training in school: 14 May 2024, 23 May 2024, 20 June 2024**
- **Expedition training weekend: 8-9 June 2024– Devil's Dyke**
- **Expedition assessed weekend: 11-12 July 2024 - Biggleswade Scout Group Campsite**

The cost of participating in the Bronze DofE award will be approximately £100 subject to the number of participants, subject to change, and can be paid in the following instalments:

- **Initial non-refundable enrolment fee of £25.50 payable by Monday 20 November 2023**
- **Second payment of £25.00 payable by Monday 1 January 2024**
- **Third payment of £25.00 payable by Thursday 1 February 2024**
- **Final balance (estimated to be £24.50) payable by Friday 1 March 2024**

Please note, to be accepted onto the expedition weekend, full payment and online submission of eDofE Program Plans must be completed. This deadline will be communicated nearer the time.

The deposit and the enrolment form should be paid and returned as soon as possible, with a deadline of **20 November 2024** to ensure your child's place on the Bronze DofE Award programme.

Online enrolment form link <https://forms.office.com/e/MCFBt9spQq>

For more information we are holding a parents'/carers' information evening for anyone interested to attend and provide an opportunity for questions to be asked on **Thursday 9 November 2024 at 6.00pm** in the Evans auditorium. This will be recorded and posted on the Y9 google classroom page for those who are unable to attend. Any questions beyond this, please contact Miss S Nichols at snichols@bottishamvc.org or Mrs E Matthews-King at ematthewsking@bottishamvc.org

If you have concerns about the timescale for payments and are in receipt of free school meals and/or pupil premium entitlements, please do not hesitate to contact us at trips@bottishamvc.org in writing in the first instance, and by 13 November 2024 to explore what support might be available.

Yours sincerely,

From your Bronze DofE leaders, Miss Nichols, Mrs Matthews-King and Miss Wadsworth

Miss R Wadsworth
DofE Manager