



# Bottisham Village College

Achievement through Inspiring, Caring, Enriching

Principal: Mrs Jenny Rankine M.Ed LLCM

Lode Road, Bottisham  
Cambridge CB25 9DL  
Tel: 01223 811250  
[www.bottishamvc.org](http://www.bottishamvc.org)  
[enquiries@bottishamvc.org](mailto:enquiries@bottishamvc.org)



CMD/bg

October 2023

Dear Parent/Carer

## STEM trip to Harry Potter Studios – Thursday 29 February 2024

Summary of Actions	Deadline
Register interest in trip by making initial payment of £14.00 on WisePay.	Wednesday 1 November
Apply for financial assistance, if required.	Wednesday 25 October

Your child will have the opportunity to take part in the following STEM trip on **Thursday 29 February 2024**. Please be aware that this trip is optional, not essential, and your child's education will not be disadvantaged in any way if they do not take part in this trip.

### Place

Warner Bros. Studio Tour London – The Making of Harry Potter.

### Activities

Students will tour the main exhibition, and have a STEM lesson using scale factor, percentages and fractions to discover how half-giant Hagrid was brought to life on screen.

### Travel

Students will travel by coach, leaving school at 8:45pm and returning by approximately 4.30pm. **Please note you will need to arrange to pick-up your child from the school bus bays at 4:30pm.**

### Lunch

Each pupil should bring a packed lunch. **Students normally receiving free school meals will be provided with a free school packed lunch.** If you would prefer to provide your own packed lunch, please inform us at [trips@bottishamvc.org](mailto:trips@bottishamvc.org) to avoid food waste. Please also note that your child's free school meal allowance for the day will be used unless you inform us that they do not need the free packed lunch.

### Dress

School uniform is required.

### Cost

We estimate the cost of this trip to be a maximum of **£42.00** per student, depending on the number of students who sign-up. We would ask for a voluntary contribution of **£42.00** towards the cost of this activity which should be paid through your WisePay account. You can make the payment in full or in the following three instalments:

- First payment of **£14** due on **Wednesday 1 November 2023** to secure place.
- Second payment of **£14** due on **Friday 1 December 2023**
- Final payment of **£14** due on **Monday 1 January 2024**



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If the price decreases once student numbers are confirmed, we will adjust the final instalment or refund any overpayment accordingly. If we have not received sufficient contributions by the closing date of **Wednesday 1 November 2023**, we will have to cancel this trip.

Please note that there are limited spaces available for this trip. Should the trip be over-subscribed, we shall have a random selection to allocate places. This will take place after the closing date and you will be notified of the outcome as soon as possible. If your child's name is not drawn, your payment will be refunded to you and we shall add his/her name to the reserve list. If there is more than one child on the reserve list, those names will be ranked randomly. You will be notified, in accordance with the rank order, if a place becomes available.

If your child is in receipt of **free school meals and/or pupil premium** entitlements, you are entitled to some financial assistance. Please do not hesitate to contact us at [trips@bottishamvc.org](mailto:trips@bottishamvc.org) in writing in the first instance, by **Wednesday 25 October 2023** to ascertain what support is available. Please note it is important that you request the financial assistance by this due date as it may not be available at a later date.

If the behaviour of a student becomes a cause for concern at any stage prior to the commencement of a visit or activity, the school reserves the right to withdraw the student from the event and refund any payments received.

Yours sincerely

**Mr C Darling**  
**Community Lead**